APPLICATION CHECKLIST

At St. Leo Catholic School, we take a personalized approach to our admissions process, much like we do in our classrooms. We encourage each prospective family to make a prayerful, well-informed decision about their child's education and spiritual formation. The steps in our admissions process are designed to give families a meaningful opportunity to get to know our school, while allowing our admissions team to gain insight into each student and assess whether our programs align with their individual needs.

Applicants for Pre-K/Kindergarten

Must be 4 by August 31 for Pre-K; must be 5 by August 31 for Kindergarten

- ☐ Application in FACTS Admissions Portal
- ☐ $150 Application Fee (Non-refundable)
- ☐ 2 Teacher Evaluations completed by most recent teacher or teacher assistant
- ☐ Report card/transcript
- ☐ Campus visit for student, family
- ☐ Screening - will be scheduled after application is submitted.

Applicants for Elementary School

Grades 1st – 5th

- ☐ Application in FACTS Admissions Portal
- ☐ $150 Application Fee (Non-refundable)
- ☐ 2 Teacher Evaluations completed by most recent teacher or teacher assistant (if applicable)
- ☐ Report card for past two years (if applicable)
- ☐ Campus visit for student, family
- ☐ Screening - will be scheduled after application is submitted.

Applicants for Middle School

Grades 6th – 8th

- ☐ Application in FACTS Admissions Portal
- ☐ $150 Application Fee* (Nonrefundable)
- ☐ 2 Teacher Evaluations
- ☐ Report cards/transcripts for past two years
- ☐ Campus visit for student, family
- ☐ Screening - will be scheduled after application is submitted.