Application For Lay Employment



We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

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	(PLEAS	SE PRINT))						
Positions(s) Applied For		Date	e of	Applicat	tion				
How Did You Learn About Us? Advertisement			Walk In	l					
☐ Employment Agency	Relative			Other	_				
Last Name	First Name					Mide	dle Name		_
Edd Name						iviide	ale Ivallie		
Address Number Street	City				State Zip Code				
Last previous address (if at present address le	ess than two years)								
Last previous address (ii at present address to	oss than two years,								
Telephone Number(s)		Social Securi	ity Nu	ımber					
							I.		
If you are under 18 years of age, can y proof of your eligibility to work?	ou provide required			[7	Yes		No	
Have you ever filed an application with	any agency/parish/dep	artment			_	Yes		No	
of the Diocese? If Yes, give dateAgency/parish/departmen				men				-	
Are you currently employed?						Yes		No	
Have you ever been employed by any agency/parish/department of the diocese? If Yes, give date Agency/parish/departmen				men		Yes		No	
May we contact your present employer?						Yes		No	
Are you prevented from lawfully becom	ning employed in this								
country because of Visa or Immigration Status?					Yes		No		
Proof of citizenship or immigration state	us will be required upor	n employmer	nt.						
On what date are you available for wor	k?								
Are you available to work:	Γime	Part Time	:			Shift Work		Temporary	
Are you currently on "lay-off" status and subject to recall?					Yes		No		
Can you travel if a job requires it?						Yes		No	
If so, how much?			_	_	V				
Have you been convicted of a felony within the last 7 years? Conviction will not necessarily disqualify an applicant from employment.			L		Yes		No		
If Yes, please explain.									
Have you ever been the subject of an in any complaint ever been made about y						Yes		No	

Education

	Name and Ad of Schoo		Course of Stud	у	Years Completed	Diploma Degree
Elementary School						
High School						
Undergraduate College						
Graduate Professional						
Other (Specify)						
Ir	ndicate any foreign l	anguages y	ou can speak, read	l and/	or write	
	FLUENT		GOOD		FAIR	
SPEAK						
READ						
WRITE						
Describe any specia	alized training, appre	enticeship, s	kills and extra-curr	icular	activities.	
MILITARY SERVIC						
From To					Disaba	rao
	r/Mo Brand	ch l	Rank Spe	ecialty	Discha Status	rge
			-1			
Describe any job	-related training rec	eived in the	United States milita	ary.		
Why are you interes	sted in working for T	he Diocese	of Charlotte?			

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

Employer		Dates E	mployed	Work Performed
		From	To	vvork Performed
Address				
Telephone Number(s)		Hourly Ra	ate/Salary	
(1)		Starting	Final	
Job Title	Supervisor	3		
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Reason for Leaving				
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Employer		Dates E	<u>тріоуеа</u> То	Work Performed
Address		1 10111	10	
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Telephone Number(s)		Hourly Ra	te/Salary	
			Final	
Job Title	Companies	Starting	ГШа	
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates E	mployed	Work Performed
		From	То	Work i enomied
Address				
Telephone Number(s)		Hourly Ra	ate/Salary	
		Starting	Final	
Job Title	Supervisor	J		
Reason for Leaving	<u> </u>	1		
Reason for Leaving				
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List professional	, trade, business or c	rivic activiti	es and offi	ices held
				ion, national origin, age, ancestry, disability
or other protected s		eveal genae	r, racc, rengi	on, national origin, ago, anocotry, alcability
or other protected of	iatas.			
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Other Qualification	ons			
		lifications ac	quired from	employment or other experience.
'	•		•	' '
				
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Additional Information

	Specialized Skills	Check Skills/Equipme	
;	PC FAX	Software (list):	Other (list):
ᆜ	☐ MAC ☐ MS Windov ☐ Calculator ☐ PBX Syster		
Ť	☐ Typewriter ☐ Wordperfed		
 ,	State any additional information y	you fool may be helpful to us in	considering your application
•	State any additional information y	ou leel may be helpful to us if	i considering your application.
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	References (Other than a relative of	or employer).	
1.	Name	() Phone #
	Name		Phone #
	Address		
2.		1	,
۷.	Name		Phone #
	Address		
3.		()
	Name		Phone #
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	Address		
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Date

Signature